

SKYCROFT

Survival Guide



CROSSINGS AT
SKYCROFT

Checklist

**REGISTRATION FOR 2024 CAMP
OPENS JUNE 1ST.**

JANUARY / FEBRUARY

- ☐ Promote Camp - Promotional materials can be downloaded from www.gocrossings.org/campprep.
- ☐ Deadline to adjust numbers without penalty: March 1.
This is the last day to drop numbers without financial penalty. Decreasing spots after this date will result in a forfeit of the \$75 deposit fee for each spot dropped.
Contact the Skycroft office to adjust your numbers: 301-293-2202.

MARCH / APRIL

- ☐ Hold a participant / parent meeting
Discuss participant registration, daily schedules, packing list, dress code, etc.
- ☐ By March 15th choose between the Adventure /Missions track or a mix of both at camp.
Sign-Up | Make your selection online at <https://skycroft.org/adventure-and-missions-sign-up/>

MAY

- ☐ Share your Color Team Assignment with your students.
We'll contact you in mid-May to tell you what Color Team your church will compete on this summer so your group can plan in advance and go all out in their team color.
- ☐ Deadline to adjust numbers before cancellation fees are applied: May 1.
An additional \$50 cancellation fee will be charged for each spot dropped after May 1.
This is in addition to forfeiting the deposit fee for each spot dropped.

2 WEEKS PRIOR TO YOUR CAMP SESSION

- ☐ Complete Background Check Form: All adults attending camp must have had a background check performed in the last 2 years and must be listed on the form. Form is included at the end of this guide and can be emailed to Skycroft at skycroft@skycroft.org two weeks prior to your arrival at camp.
- ☐ Submit a Certificate of Liability: Crossings Ministries with our Louisville address MUST be listed as the Certificate Holder (example shown at the end of this guide). Your church insurance agent can provide you with this form, and you can email the form to skycroft@skycroft.org.
- ☐ Ensure all parents of participants are completing their Participant forms and mission waivers. Read further along to see changes for 2023!
- ☐ Submit your church roster with all student and adult participants listed.
- ☐ Find a template roster on the Skycroft website. This roster provides important information with regard to gender breakdowns to be used for housing assignments.
- ☐ Have parents complete missions waivers if church is participating in Mission Track.

SUBMIT AT REGISTRATION ON OPENING DAY OF CAMP

- ☐ Final Camp Payment is due.

Sample Schedule

SUNDAY:

2:00-4:30 | Registration
5:30 | Adult Meeting
6:00 | Dinner
7:30 | Opening Celebration
9:00 | Church Group Time
11:00 | Curfew

MONDAY & THURSDAY:

6:30 | Leadership Lab
7:45 | Group Leader Meeting
8:00 | Breakfast /
Time Alone with God (TAWG)
8:45 | Morning Cel /
Large Group Bible Study
9:45 | Church Group Bible Study
10:30 | Pastor Q&A
11:00 | Circuit A/Adventure A
Mission Groups Depart
12:15 | Lunch for Circuit Track
12:30 | Lunch for Adventure Track
1:00 | Circuit B
1:30 | Adventure B
2:15 | Circuit C
Mission Groups Return at 3:00pm
4:00 | Color Team Games
4:30 | Free Time
6:00 | Dinner
7:30 | Worship
9:00 | Church Group Time
9:45 | Free Time/Fellowship (Wed):
Christmas at Crossings
11:00 | Curfew

FRIDAY:

7:30 | Pack Up/Vacate Lodging
8:00 | Breakfast
9:00 | Closing Celebration 10:00 |
Depart for Home





Programmed Activities Explained

LEADERSHIP LAB: Leadership Lab is an optional early morning program for students that want to learn more about being a leader right where they are. Using Christ's perfect example, students focus on different aspects of leadership each morning and put it to practice through different exercises and activities. This is a great opportunity to encourage your student leaders to attend and grow their leadership skills. Adult chaperones are welcome to attend too!

TAWG (TIME ALONE WITH GOD): Time set aside each morning for students to have personal quiet time with Bible study & prayer. **Crossings will provide TAWG/Bible study booklets for each student (and adult) to use during their TAWG,** with devotional material that ties in with each day's spiritual focus.

CHURCH GROUP BIBLE STUDY: Church Group Bible study is a time to apply what the students heard from the Camp Pastor in Large Group Bible Study, and go deeper. **We have written some material for your use but it is up to you if you want to use that. An electronic copy of this material will be sent in advance so that Youth Leaders can prepare.**

CIRCUITS: Circuits are designed to meet students where their interests are – whether that is through discussing missions, creating art, or playing ultimate frisbee! We will offer a variety of Circuits, some with spiritual emphasis and others that focus on recreation or other interests. Students will fill out a form upon arriving at camp that indicates their preferences and are placed in Circuits accordingly.

Activities Continued...

ADVENTURE/MISSION TRACKS: Two days while at camp, youth groups choose to either participate in adventure track or mission track together. Churches that choose the adventure track will have the opportunity to participate in several recreation programs at Skycroft (Confidence Course, Bazooka Ball, Archery Tag, escape room, pool time, high ropes, etc.)

Youth groups that choose the mission track go off-campus to serve in local missions. We partner with local churches and ministries so that our youth missionaries can help further God's kingdom through the local church. While campers engage in a variety of missions activities and settings, most require some physical labor.

Churches who choose the mission track are responsible for their own transportation to and from mission sites. Skycroft provides a packed lunch to be eaten on location.

NEW FOR 2023: Churches will have an option to pick one Adventure Day or Mission Day!

COLOR TEAM GAMES: Each church is assigned to a Color Team to compete in various games and challenges throughout the camp week. Each afternoon, teams will get hyped before facing off in a large game or competition during Color Team Games. You will receive a direct email regarding which team your church is placed on. **We encourage you to share your team color with your students ahead of time so they can pack gear to represent their team color during Color Team Games!** Most campers show up to Team Games decked out in colored bandanas, t-shirts, socks, face paint, etc.!

CHURCH GROUP TIME: Our desire is to always direct your students back to you in the significant decisions they are making at camp. As a result we have scheduled time for you to check in with your students every night after worship. This is a time for church groups to unpack the message together, ask questions, pray or simply hang out. **We will provide some discussion prompts from the Camp Pastor based on his worship message. We will email this to you at least one week before camp.** Churches are free to use this time as needed, but we like to provide some talking points for leaders as an optional resource.

CHRISTMAS AT CROSSINGS: Be sure to wear your favorite ugly sweater or your favorite holiday gear and celebrate a Merry Crossings Christmas with us this year! Come enjoy the decorations and holiday cheer as you, along with your church, enjoy festive games and activities.



STUDENT & CHAPERONE

Packing List

- ☐ Appropriate Clothing
(See **Dress Code** below.)
- ☐ Bedding – pillow, sheets, blanket or sleeping bag
- ☐ Towels – beach towels, bath towels, bathmats
- ☐ Toiletries – toothbrush, soap, shampoo, wash cloth, deodorant, hand soap, paper towels
- ☐ Sunscreen
- ☐ Insect Repellent
- ☐ Reusable Water Bottle
- ☐ Sunglasses and/or Hat
- ☐ Closed toe AND CLOSED HEELED Shoes – required for most recreation activities
- ☐ Modest one-piece swimsuits
- ☐ Clothing and accessories in your Team Color (Color Team assignments will be shared in May)
- ☐ Christmas Attire (Fellowship Night)
- ☐ Complete Bible – we use ESV (not required) in all programs
- ☐ Pen and Notepad
- ☐ Spending money for HeBrews Snack Shop (items range \$1-\$6) and camp gear (items range \$1-\$30), free time activities such as paintball
- ☐ Challenge: Student participants bring \$20 or more to give to the missions offering

GROUP PACKING LIST

For adults and/or group leader, we recommend you bring the following to ensure your group has an optimal experience.

- ☐ Anti-itch cream (Lanacane)
- ☐ Sunburn relief (Green Aloe with Lidocaine)
- ☐ First Aid Kit – triple antibiotic ointment, ace bandages, bandages, anti-bacterial wipes, & epipen.
- ☐ Pain Medications (Tylenol, Ibuprofen, etc.)
- ☐ Extra hand soap, paper towels, and bathmats
- ☐ Gold Bond

WHAT NOT TO BRING

1. Alcohol, tobacco, vaping products, and illegal drugs
2. Fireworks or weapons of any kind
3. Skateboards, roller skates, or shoes with built in skates.
4. Anything that explicitly or implicitly promotes racism, sexism or hatred of any group/person
5. Anything that explicitly or implicitly refers to sexual actions or situations

DRESS CODE: We ask that all students and adults dress modestly. For females and males, shorts need to be longer than fingertip length when arm is extended down the side of leg. We do not allow spaghetti strap tank tops, any tops where undergarments can be seen, or any shirts with the sides cut out. Swimsuits must be one piece. For both males and females, shirts must be worn at all times when walking to and from the pool.



Missions Offering

Crossings' support of our eastern KY ministry partners continues this summer.

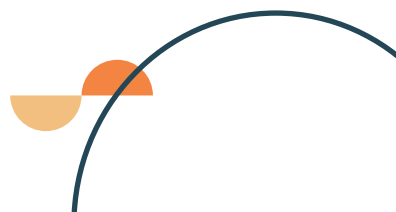
EVERY DOLLAR GIVEN BY OUR CAMPERS WILL GO TO:

1. Support the work of God's Appalachian Partnership in McDowell (gapky.org).
2. Support the work of Freeda Harris Baptist Center in Elkhorn City (kybaptist.org)
3. "Campership" support to send kids from Appalachia to for Crossings Day Camps for Kids locations.

Since Crossings began, we've given \$1,897,407 to global missions causes. This summer we will give over the \$2,000,000 mark since 2000!

This summer just \$10.00 per camper will mean more than \$170,000 for GAP, Freeda Harris and scholarships to help kids from Appalachia come to Crossings Day Camps for Kids (gocrossings.org/camps).

More information every night at camp!





Before Camp

ARRIVAL

All arrivals should occur between 2-4:30 p.m. If an emergency causes you to miss this window, please call us at 240-675-7093 with your projected arrival time.

Upon arrival, only the primary group contact should enter the Registration Building to complete the check-in process with Crossings and Skycroft staff. You will receive room keys, Bible study booklets, and submit final payment.

The rest of the church group will go through a registration circuit while the primary contact checks in. During this time, they will receive their camp t-shirts and sign up for Circuits. Once the group leader rejoins their church, they will end this check-in process with a group photo in their new camp t-shirts. We will give you a framed picture at the end of camp before you leave.

HOUSING

Housing assignments will be provided at Registration. If you'd like to know your lodging assignments in advance, you may call the Skycroft office up to 5 days before your session date.

Churches will be housed in lodges and motel accommodations, all of which are outfitted with bunk beds. Ladies are housed primarily in motel style accommodations where each room will have 2 sets of bunk beds (4 beds total). Each motel room will have two full-size bottom bunks and two twin-size top bunks. Please bring sheets accordingly. Lodges have twin-size bunks only.

Bath: Each motel room has a private bathroom equipped with one shower, sink and toilet. Lodges have various number of toilets and showers depending on the lodge size.

Linens: No linens are provided or will be provided.

Damaged or Lost Keys: Keys are only available for motel rooms. Lost keys will incur a \$25 charge.

DRIVING TO CAMP

Turn-by-turn directions are available on Skycroft's website (skycroft.org/info/driving-directions/). Some of the back roads to get up the mountain to Skycroft are not fit for buses. If you are using a bus service, or are bringing a bus to camp, please use the directions provided on Skycroft's website instead of a GPS! If you are using a bus service, please specifically share this route with your driver to ensure your arrival to camp is without complications.

MEDICAL TREATMENT & EMERGENCY RESPONSE

Neither Crossings nor Skycroft provide medical supervision, treatment, maintenance or dispensing of medications for campers. These responsibilities belong to the church group. We do, however, provide a lock box at check-in to each church where all medications should be stored by an adult leader.

Emergency transportation is available through local emergency response groups by dialing 911. ***Church groups should have at least one vehicle on site for the purpose of nonemergency transportation for medical services.***

CHAPERONE EXPECTATIONS AND RESPONSIBILITIES

Our philosophy at Crossings is that camp is as much for adults as it is for students. We want you to grow in Christ and to have opportunities to invest in relationships with your students. For this reason, we invite all chaperones to participate in all aspects of camp.

- **Certificate of Liability**

A Certificate of Liability is provided by your insurance company. This certificate states your church/organization's insurance policies and coverage information. The certificate names Crossings Ministries as an additional insured so we know your organization is protected when visiting our camps. Please see sample form attached. If you call your church's insurance company, they will know what you need.

- **Background Check**

These are a central component of our Child Protection Policy. We want to help prevent and protect your students from physical, emotional, verbal, and sexual abuse, especially while they are on our properties and under our care. For this reason, we ask all adults who attend camp to pass a background check. All background checks must have taken place within the previous two years from the date of camp attendance. We trust that many of you have completed background checks for your adult leaders. Therefore, we only ask that you list the names of leaders you have up to date background checks for and sign the Background Check Form. Adult leaders who are not listed on the Background Check Form may not participate in camp.

- **Participant Forms**

We've gone digital! All participant forms and mission site waivers will be submitted electronically this year using the SmartWaiver platform. Before March 1, your group leader will receive an email from Skycroft with detailed information on how to get started using SmartWaiver to manage your group's form submissions. Also by March 1, your group leader will receive an email from SmartWaiver to provide access to your church's specific event page. You will share participant forms with parents and adult chaperones through SmartWaiver. You will also have the ability to track forms and submissions, making camp preparation easier! Remember, every participant at camp - students and adult chaperones - needs to have a completed form on file.



AT CAMP AND OTHER IMPORTANT Information

CHRISTMAS AT CROSSINGS!

Be sure to wear your favorite ugly sweater or your favorite holiday gear and celebrate a Merry Crossings Christmas with us this year! Come enjoy the decorations and holiday cheer as you, along with your church, enjoy festive games and activities.

POST-CAMP FEEDBACK

We hope that you are able to attend our Group Leader meetings during the camp week. We want to hear about your camp experience and what we can do to make it better next year. You will be receiving a survey via email after camp to give us your thoughts and opinions on camp. We look forward to your feedback!

REGISTER FOR 2024

We will open registration and publicize Dates and Rates in June. We encourage you to register in June, or as quickly as you can, since spots fill up fast. All spots are available on a first come, first serve basis and require a \$50 per person registration fee.

FREQUENTLY ASKED

Questions



- **What are the age groups for students attending Crossings Camps?**

Student Camp is for those entering seventh grade through graduated high school students.

- **We have never been to the property. Can we come and check out the facilities?**

We would love to have you and your leadership team come and visit Skycroft before camp. Call us year-round at 301-293-2202 to set up an appointment.

- **Do you have a place where we can do laundry during camp?**

There are no laundry facilities available on property. The nearest laundry mat is located in nearby Boonsboro, about 10 minutes away.

- **Do adult leaders need to submit a Participant Release Form?**

Yes, all camp participants (youth and adults) must submit a completed Participant Release Form.

- **Can parents or other members of our church visit while we are at camp?**

Occasionally, parents and/or church members may visit during worship and mealtimes with advance approval from Crossings. All visitors must sign-in with Skycroft at the front desk in the Registration building.

- **What if I have a participant with food allergies?**

Skycroft works hard to accommodate for each of our guests and any food allergies by serving buffet style along with having a fruit and salad bar. Serving buffet style allows our guests to choose from the items that are safe for them to eat. With the vast number of different food allergies, we cannot guarantee that cross contamination will not occur on our buffet line or that one of our vendors might substitute a product due to their supply. Due to the number of meals that are served each day, it is also difficult to cater meals for individuals, many with different allergies.

It is for these reasons that we suggest for campers and adults with severe food allergies store any special meals in a refrigerator located in their lodge so there is not a chance of illness or allergic reaction. Please notify Skycroft in advance if someone in your church group requires a refrigerator (one per church) for the purpose of storing food. We do have a commercial microwave at the entrance of our dining room where the meals can be reheated.

- **Is there a camp nurse?**

We do not have a camp nurse. We will have a first aid coordinator that will be able to address all accidents as they happen and can provide basic first aid supplies for minor injuries. Churches are responsible for keeping and disseminating campers' medications; Skycroft provides a lock box at check-in that may be used for this purpose. Churches are responsible for their own transportation to seek non-emergency medical services.

Background Check Form

Sample Form

The participating church confirms the below regarding the adults attending camp with our group (both Group Leader and Chaperones):

1. They are well known by the Group Leader or are in recognized leadership of the participating church.
2. The registered church and Group Leader knows of no reason why any of the adults should not serve as a sponsor for youth and children under the age of 18.

The participating church also warrants that it has:

3. brought no Adult Chaperone or Group Leader not listed on this form.
4. performed a nationwide criminal background check on all Adult Chaperones and Group Leaders within the past two years.
5. taken reasonable steps to confirm that the individuals are not registered sex offenders by making inquiries to law enforcement officials or by checking www.nsopr.gov (the National Sex Offender Public Website).
 - Note: If you need to perform a new background check, you may take advantage of our group discount at \$9 each through <https://ministryopportunities.org/opportunity/44136>. While you are welcome to use your own service, this particular background check is a combination criminal and sex-offender check, which fulfills #4-5 above jointly.

Please list the legal name of all adult chaperones and group leaders:

- | | |
|---|---|
| • | • |
| • | • |
| • | • |
| • | • |

Please provide the relevant information about your church:

Church Name: _____

Address: _____

Phone #: _____

Signature of Authorized Representative

GROUP LEADER OR ON-STAFF PASTOR

Signature

Printed

Date



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER AGENCY NAME 123MAIN ST BURBANK CA 91502	CONTACT NAME: PHONE (A/C, No, Ext): E-MAIL: ADDRESS: FAX (A/C, No):														
INSURED INSURED NAME 123 MAIN ST BURBANK CA 91502	<table border="1"><thead><tr><th>INSURER(S) AFFORDING COVERAGE</th><th>NAIC #</th></tr></thead><tbody><tr><td>INSURER A :</td><td></td></tr><tr><td>INSURER B :</td><td></td></tr><tr><td>INSURER C :</td><td></td></tr><tr><td>INSURER D :</td><td></td></tr><tr><td>INSURER E :</td><td></td></tr><tr><td>INSURER F :</td><td></td></tr></tbody></table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A :		INSURER B :		INSURER C :		INSURER D :		INSURER E :		INSURER F :	
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COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
<input checked="" type="checkbox"/>	COMMERCIAL GENERAL LIABILITY <input checked="" type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:					EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$ \$
<input type="checkbox"/>	AUTOMOBILE LIABILITY ANY AUTO ALL OWNED AUTOS HIRED AUTOS SCHEDULED AUTOS NON-OWNED AUTOS					COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
<input type="checkbox"/>	UMBRELLA LIAB EXCESS LIAB DED RETENTION \$	<input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS-MADE				EACH OCCURRENCE \$ AGGREGATE \$ \$
<input type="checkbox"/>	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	<input type="checkbox"/> Y/N N/A				PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

Crossings Ministries
13420 Eastpoint Centre Dr
Louisville, KY 40223

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE